Dr. Steve Faulk D.D.S. 2828 Parklawn Dr. Ste. #7 Midwest City, OK 73110 405-732-2660

## **LATE POLICY:**

We know your time is important. As a courtesy to all of our patients, if you arrive later than your scheduled appointment time, please check with receptionist to see if there is still enough time for your procedure. We schedule in a manner that allows us to serve you effectively. If you arrive late, it is not fair to the patients scheduled after your appointment to not be seen on time, and your treatment may then be compromised.

## **CANCELLATION POLICY:**

Because we are committed to providing you the best dental care possible, the appointment that you schedule for dental services is reserved just for you. It is required that a 24 hours notice be given to cancel or change an appointment. If you cancel or miss your appointment without the proper 24 hours notice, **YOU WILL BE CHARGED \$50** for a broken appointment. We understand that it is sometimes unavoidable to change or cancel your appointment; however this leaves time open that a patient who is waiting for an appointment could have used.

Thank you in advance for cooperation.		
Signed:	Date:	
Please print your name:		